

# Instructor | Leadership Card



Name: \_\_\_\_\_

Patrol: \_\_\_\_\_

**Job Description:** Works with the Trail to First Class Program, teaching skills for rank advancement and merit badge requirements.

**Leadership Position Coordinator:** TTFC Assistant Scoutmasters

### Duties of Instructor:

- Directly responsible for training Scouts who are not yet First Class
- Conducts training at 50% of the TTFC sessions and 50% of the campouts
- Sets a good example and enthusiastically wears the Scout uniform correctly
- Lives the Scout Oath and Law
- Shows Scout Spirit
- At the end of the leadership period, submits a written report to the TTFC ASM detailing which skills he taught and to whom and when. This written report must also be presented to the Scoutmaster during the Scout's Scoutmaster Conference.

### Instructor Required Knowledge and Specific Duties

**General Scout Knowledge**   **Knots**   **Personal Safety**   **Cooking**   **First Aid**   **Outdoor Skills**

Each instructor needs to be knowledgeable of all of the above subjects, and the Color Team Leader will review the Instructor's skills prior to the instruction being given.

**Requirements:** All requirements must be completed to receive FULL leadership credit. Otherwise, only partial credit MAY be given. Visit with your TTFC ASM first, then visit the Leadership Chairman.

TTFC Asst. Scoutmaster \_\_\_\_\_  
Date/Initials \_\_\_\_\_

- \_\_\_\_\_ Briefed on duties and responsibilities
- \_\_\_\_\_ Served effectively as an Instructor
- \_\_\_\_\_ Instructed at 50% of TTFC meetings and 50% campouts
- \_\_\_\_\_ Kept a dated roster of all training attendees and the subject(s) taught
- \_\_\_\_\_ Submitted a written report of his experiences as an Instructor (and bring a copy of that report to your next Scoutmaster Conference)

Leadership Chairperson \_\_\_\_\_

- \_\_\_\_\_ Attend at least 55% of troop outings   Actual percentage \_\_\_\_\_
- \_\_\_\_\_ Attend at least 55% of troop meetings   Actual percentage \_\_\_\_\_
- \_\_\_\_\_ Complete Junior Leadership Training
- \_\_\_\_\_ All Requirements initialed

**This form is due within 60 days following current 6 month leadership period.** If this form is completed mid-term to satisfy a rank requirement, it MUST also be completed again at the end of the leadership period, during which time the Scout continues to serve as an Instructor in order to receive credit for the remainder of the leadership period.

Credit from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_   Date: \_\_\_/\_\_\_/\_\_\_  
\_\_\_\_\_ Leadership Chairperson Signature

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Leadership Chairperson Record

Name: \_\_\_\_\_ Position: **Instructor**

Patrol: \_\_\_\_\_ Credit from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_